



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

August 19, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS:
SALAZAR PARK POOL AND
POOL BUILDING RENOVATION PROJECT
UNINCORPORATED EAST LOS ANGELES AREA
APPROVE APPROPRIATION ADJUSTMENT;
APPROVE PROJECT BUDGET; AWARD AGREEMENT
SPECS. 6983; C.P. 86746
(FIRST DISTRICT) (4 VOTES)**

SUBJECT

Approval of the recommended actions will allow the Department of Public Works to proceed with the design for renovation of the pool and pool building at Salazar Park.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the project is categorically exempt under the California Environmental Quality Act.
2. Approve Salazar Park Pool and Pool Building Renovation project and the total project budget of \$2,481,807.
3. Approve the appropriation adjustment in the amount of \$1,158,000 funded by State Proposition 40 Per Capita Grant funding (\$700,000) and net County cost allocated for Enhanced Unincorporated Area Services (\$458,000).

"To Enrich Lives Through Effective And Caring Service"

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Intra-County Correspondence Sent Electronically Only***

4. Award and authorize the Acting Director of Public Works or his designee to execute an agreement with Sparano and Mooney Architecture to provide design, consultant, and construction administration services for the Salazar Park Pool and Pool Building Renovation project for a not-to-exceed fee of \$185,000, and to establish the effective contract date following Board approval and receipt of insurance certificates filed by the consultant.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will allow the Department of Public Works (Public Works) to proceed with the design for renovation of the pool and pool building at Salazar Park.

The existing pool facility at Salazar Park was originally built in 1963 and is heavily used during the summer pool seasons. Having had no significant upgrades or improvements since it originally opened, the condition of the pool facility has deteriorated over the years from the heavy usage and exposure to the elements. The proposed project will include renovation of the pool building's locker room, restroom, and shower areas to meet current Americans with Disabilities Act standards, replacement of the pool mechanical equipment, and repair of the perimeter concrete pool deck and pool shell.

The improvements will be completed using a Public Works Job Order Contract.

Sustainable Design Program

In accordance with your Board's Sustainable Design Program, Public Works will work with Sparano and Mooney Architects during the design phase to evaluate water and energy conservation approaches and to incorporate other sustainable design features as part of the project.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs that we provide Service Excellence (Goal 1), Fiscal Responsibility (Goal 4), and Children and Families' Well-Being (Goal 5) by investing in public infrastructure that will enhance recreational opportunities for County residents.

FISCAL IMPACT/FINANCING

The recommended agreement with Sparano and Mooney Architecture is for a not-to-exceed amount of \$185,000. Sufficient appropriation is available in the Fiscal Year 2008-09 Capital Project Budget (C.P. 86746) to award this agreement.

The total project cost, including plans and specifications, plan check, construction, telecommunications, utility connection fees, civic art, consultant services, miscellaneous expenditures, and County services, is estimated at \$2,481,807. The Project Schedule and Budget Summary are included in Attachment A.

Approval of the attached appropriation Adjustment (Attachment B) will complete project funding with a transfer of \$1,158,000 to the project budget. The \$1,158,000 transfer to the project consists of \$700,000 in previously unallocated State Proposition 40 Per Capita Grant funding and \$458,000 in net County cost allocated for Enhanced Unincorporated Area Services (Proposition 62) in the Belvedere Regional Park Synthetic Soccer Field project (C.P. 69492), that was canceled in Fiscal Year 2007-08.

Upon your Board's approval of the appropriation adjustment, the total project budget will consist of a \$1,269,807 State Proposition 40 Specified Grant, a \$700,000 State Proposition 40 Per Capita Grant, \$458,000 net County cost for allocated for Enhanced Unincorporated Area Services, and \$54,000 in First District capital project net County cost.

Pursuant to your Board's Civic Arts Policy, adopted December 7, 2004, the project budget includes one percent of design and construction costs to be allocated to the Civic Art Fund. The one percent in Civic Art fees totaling \$17,000 will be transferred to the Civic Art Fund as part of the Chief Executive Office's recommended supplemental changes to the Fiscal Year 2008-09 Budget.

Operating Budget Impact

Following completion of the project, scheduled at the end of Fiscal Year 2009-10, the Department of Parks and Recreation (Parks and Recreation) will maintain the renovated pool and pool building, and anticipates one-time start-up and ongoing operating costs for recreation and maintenance. Parks and Recreation will work with the Chief Executive Office to determine the appropriate level of funding when the project nears completion. Request of funds for one-time and ongoing costs will be submitted in Parks and Recreation's Fiscal Year 2009-2010 New Facilities request.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The agreement will be in the form previously reviewed and approved as to form by County Counsel. The recommended contract was solicited on a competitive basis and is in accordance with applicable County requirements.

The contracts will contain terms and conditions supporting your Board's ordinances, policies, and programs, including but not limited to: County's Greater Avenues for Independence and General Relief Opportunities for Work Programs (GAIN/GROW), Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; and the standard Board-directed clauses that provide for contract termination or renegotiation.

Data regarding Sparano and Mooney Architecture's minority participation is on file with Public Works.

Pursuant to your Board's Civic Art Policy, adopted December 7, 2004, the project budget includes one percent of design and construction costs to be allocated to the Civic Art Fund.

ENVIRONMENTAL DOCUMENTATION

The proposed project is categorically exempt under the California Environmental Quality Act (CEQA) Guidelines in accordance with Article 19, Sections 15301 (a) and (d), and 15302 (c); and the revised County of Los Angeles Environmental Procedures and Guidelines, Classes 1 (c) and (d) and 2 (e), adopted by your Board on November 17, 1987, because the work will involve repair, replacement, and minor alterations of existing park pool facilities to meet current standards of public health and safety and accessibility.

CONTRACTING PROCESS

On January 12, 2006, a Request for Proposal was issued to 20 firms recommended by the Architectural Evaluation Board to provide programming and design services for various pool projects in the First and Fifth Supervisorial Districts. The Request for

Proposal indicated that the County would select up to four firms to provide services for the various pool projects. A total of four firms submitted proposals that were evaluated by a panel of members from Parks and Recreation and Public Works based on technical expertise, proposed work plan, experience, personnel qualifications, and understanding of the work requirements. The evaluation was done without regard to race, creed, color, or gender. The evaluation committee selected Sparano and Mooney Architecture, PBWS Architects, and Caldwell Architects as the three best-qualified firms. Sparano and Mooney Architecture was determined to be the firm best qualified for this project and has agreed to provide the recommended services for a \$185,000 not-to-exceed fee. This fee includes design, construction administration, and additional/reimbursable services. The construction administration portion of the fee proposed by Sparano and Mooney Architecture is applicable to services during construction and will be billed only during construction. The fee for additional/reimbursable services will only be used if additional work is requested and approved by Public Works.

The negotiated fee is based on the County's architectural/engineering fee schedule approved by your Board on August 21, 1990. The negotiated fee has been reviewed by Public Works and is considered reasonable for the scope of work. Sparano and Mooney Architecture's fee schedule, Community Business Enterprise participation data, and three-year contracting history with the County are on file with Public Works.

Construction of the improvements will be completed using a Public Works job order contract.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will have no impact on current County services or projects. Construction of the improvements is scheduled to begin after the 2009 summer pool season and will be completed prior to the beginning of the 2010 summer pool season.

The Honorable Board of Supervisors
August 19, 2008
Page 6

CONCLUSION

Please return one adopted, stamped copy of this letter to the Chief Executive Office (Capital Projects Division); one to Parks and Recreation; and one to Public Works (Project Management Division I).

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:DDE:DL
JSE:DJT:RB:zu

Attachments (2)

c: County Counsel
Civic Arts Commission
Department of Parks and Recreation
Department of Public Works

August 19, 2008

ATTACHMENT A

**DEPARTMENT OF PUBLIC WORKS:
SALAZAR PARK POOL AND
POOL BUILDING RENOVATION PROJECT
UNINCORPORATED EAST LOS ANGELES AREA
APPROVE APPROPRIATION ADJUSTMENT;
APPROVE PROJECT BUDGET; AWARD AGREEMENT
SPECS. 6983; C.P. 86746**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Award Design Contract	08/19/08
Execute Design Contract	08/28/08
Construction Documents	05/05/09
Jurisdictional Approvals	07/14/09
Start Construction	10/13/09
Substantial Completion	07/12/10
Project Acceptance	09/10/10

II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Budget
Land Acquisition	\$ 0
Construction	
Low Bid Construction Contract	\$ 0
Job Order Contract	1,500,000
Change Orders	225,000
Departmental Crafts	0
Youth Employment	0
Construction Consultants	0
Misc. Expense (Gordian Fees)	30,000
Telecomm Equip – Affixed to Building	11,000
Civic Art Fee*	17,000
Subtotal	\$1,783,000
Programming/Development	\$ 0
Plans and Specifications	\$ 185,000
Consultant Services	
Site Planning	\$ 0
Hazardous Materials	18,000
Geotech/Soils Report and Soils Testing	0
Material Testing	45,000
Cost Estimating	6,000
Topographic Surveys	0
Construction Management	0
Construction Administration	0
Environmental	0
Move Management	0
Equipment Planning	0
Legal	0
Construction/Change Order	0
Other:	0
Subtotal	\$ 69,000
Miscellaneous Expenditures	\$ 6,025
Jurisdictional Review/Plan Check/Permit	\$ 11,500
County Services	
Code Compliance Inspection	\$ 115,287
Quality Control Inspection	0
Design Review	22,530
Design Services	0
Contract Administration	20,556
Project Management	238,809
Project Management Support Services	0
ISD Job Order Contract Management	0
DPW Job Order Contract Management	0
ISD ITS Communications	0
Project Security	0
Project Technical Support	20,600
Office of Affirmative Action	9,500
County Counsel	0
Other:	0
Sheriff Job Order Contract Management	0
Subtotal	\$ 427,282
TOTAL	\$2,481,807

*Pursuant to the Board's Civic Art Policy, \$17,000 will be transferred to the Civic Art Fund as part of the Chief Executive Office's recommended supplemental changes to the FY 2008-09 Budget.

August 19, 2008

ATTACHMENT B

**DEPARTMENT OF PUBLIC WORKS:
SALAZAR PARK POOL AND
POOL BUILDING RENOVATION PROJECT
UNINCORPORATED EAST LOS ANGELES AREA
APPROVE APPROPRIATION ADJUSTMENT;
APPROVE PROJECT BUDGET; AWARD AGREEMENT
SPECS. 6983; C.P. 86746**

**APPROPRIATION ADJUSTMENT
(see attachment)**

PINK

76R 352M 11/83

BOARD OF
SUPERVISORS
OFFICIAL COPY

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT
DEPARTMENT OF **CHIEF EXECUTIVE OFFICE**

DEPT'S.
No. 060
JULY 29 2008

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2008-09
4 - VOTES

SOURCES

General Fund - A01
See Attached.

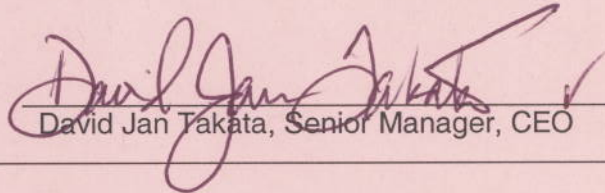
USES

General Fund - A01
See Attached.

JUSTIFICATION

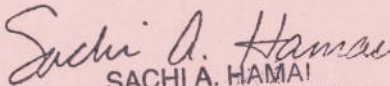
Adjustment is necessary to increase the revenue and appropriation In order to fully fund the Salazar Park Pool and Pool Building Renovation project.

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES


David Jan Takata, Senior Manager, CEO

CHIEF ADMINISTRATIVE OFFICER'S REPORT

29 AUG 19 2008



SACHI A. HAMAI
EXECUTIVE OFFICER

REFERRED TO THE CHIEF
ADMINISTRATIVE OFFICER FOR -

ACTION

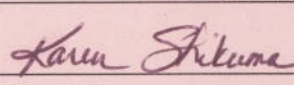
APPROVED AS REQUESTED

AS REVISED

 RECOMMENDATION

 20

CHIEF ADMINISTRATIVE OFFICER

AUDITOR-CONTROLLER BY 

APPROVED (AS REVISED):
BOARD OF SUPERVISORS

20

NO. **009** **July 22 2008**

BY

DEPUTY COUNTY CLERK

29 AUG 19, 2008

SEND 6 COPIES TO THE AUDITOR-CONTROLLER

ATTACHMENT B

**DEPARTMENT OF PUBLIC WORKS:
SALAZAR PARK POOL AND
POOL BUILDING RENOVATION PROJECT
UNINCORPORATED EAST LOS ANGELES AREA
APPROVE APPROPRIATION ADJUSTMENT
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AWARD AGREEMENT
SPECS. 6983; C.P. 86746**

APPROPRIATION ADJUSTMENT

4-VOTE MATTER

F.Y. 2008-09

FINANCIAL SOURCES:

Department of Parks & Recreation
Capital Project/Refurbishments
✓ Salazar Park (1)
✓ Pool and Pool Building Renovation
✓ Rev.: State Proposition 40 Per Capita
A01-CP-88-882B-65043-86746
✓ Increase Revenue \$700,000

Department of Parks & Recreation
Capital Project/Refurbishments
✓ Belvedere Community Regional County Park (1)
Synthetic Soccer Field
Building & Improvement
A01-CP-6014-65043-69492
✓ Fixed Assets – B & I
✓ Decrease Appropriation \$458,000

\$1,158,000

FINANCIAL USES:

Department of Parks & Recreation
Capital Projects/Refurbishments
✓ Salazar Park (1)
✓ Pool and Pool Building Renovation
Building & Improvement
A01-CP-6014-65043-86746
✓ Fixed Assets- B & I
✓ Increase Appropriation \$1,158,000

\$1,158,000

JUSTIFICATION: Adjustment is necessary to increase the revenue and appropriation
In order to fully fund the Salazar Park Pool and Pool Building
Renovation project.

BA # 009 *Karen Inukuma* 7/22/08